

Girl Scouts of Southeast Florida Resident Camp

Job Title: Unit Leader

Employment Dates: June –July 31, 2010

Reports to: Camp Director

Purpose Statement: Provide comprehensive management for the total experience of the campers and camp counselors

Principal Duties:

- Meet with Camp Director daily
- Communicate directly with staff regarding Units with any administration, health or safety concerns.
- Ability to creatively schedule programs, facilities and staff
- Supervise staff and campers in planning Unit activities, instructing, and supervising daily activities as well as sleep time
- Attend staff training and meetings, as directed
- Support the philosophy, goals and objectives of Girl Scouting and GSSEF
- Ability to cope and act wisely in an emergency or crisis
- Other duties as assigned

Qualifications:

- Minimum 21 years of age
- Currently licensed driver in the State of Florida
- Experience in originating, updating, and/or monitoring campers and staff
- Experience in record keeping, programming and camping

Essential Requirements:

- Supervisory experience
- Ability to give and receive information clearly by telephone and in person
- Ability to clearly communicate verbally and in writing with children, parents, physicians, volunteers, peers, supervisors, and subordinates
- Knowledge of basic risk management practices
- Ability to travel to and between camp properties and ability to provide own transportation
- Ability to lift and transport up to forty (40) lbs
- Ability to stand for long periods of time
- Desire to work and live in a camp community
- Willingness and availability to meet parents/campers at two Camp Open Houses (May 22-23)
- Critical thinking skills and adaptability

Salary: Based on experience