

# Troop Leader Checklist For Success

## NEW TROOP LEADERS

- ☐ Register as an Adult member
- ☐ Complete and submit a Volunteer Application and Background Check Form
- ☐ Receive troop number upon approval
- ☐ Receive e-Council log-in information
- ☐ Attend a Volunteer Essentials class
- ☐ Review Troop Essentials modules
- ☐ Open a bank account with two signers
- ☐ Hold parent meeting
- ☐ Hold first troop meeting
- ☐ Select the Girl Scout Journey book to work on through the year to earn awards and badges
- ☐ Meet the Service Unit Volunteer Manager
- ☐ Attend your first Service Unit meeting

## ALL TROOP LEADERS

- ☐ Check out GSSEF's online fall program calendar for girl programs
- ☐ Check out GSSEF's online fall Adult Training calendar for additional Troop Leader classes
- ☐ Prepare for troop to participate in the GSSEF Fall Product Sale Program
- ☐ Register girls for any fall programs, Service Unit events or holiday parades
- ☐ Enjoy your holidays!
- ☐ Prepare for troop to participate in the GSSEF Cookie Sale Program
- ☐ Check out GSSEF's online spring program calendar for girl programs
- ☐ Check out GSSEF's online spring Adult Training calendar for additional Troop Leader classes
- ☐ Plan ahead and re-register the troop during Early Bird to earn awesome incentives
- ☐ Complete and submit your Troop End-of-Year Report online
- ☐ Participate in the Summer Funshine program to keep girls engaged throughout the summer
- ☐ Back to School means back to another year of Girl Scouts!
- ☐ Check out GSSEF's online program calendar for new girl programs
- ☐ Continue your Girl Scout Journey!

